Panaji, 12th June, 1997 (Jyaistha 22, 1919)

SERIES I No. 11 FRICIA GAZETI

GOVERNMENT OF GOA

EXTRAORDINARY

No. 2

GOVERNMENT OF GOA

Department of Women & Child Development

Notification

4/18/96-SWD/W&CD

Whereas certain draft rules proposed to be made under the Goa State Commission for Women Act, 1996 (Goa Act 10 of 1996), were published as required by section 22 of the said Act, at pages 729 to 736 of the Official Gazette (Extraordinary No. 2 Series II No. 51 dated 25-3-1997 under Notification No. 4-18-96/ /SWD(W&C Dev.) dated 3-3-1997 of the Department of Social Welfare, Government of Goa, inviting objections and suggestions from all persons likely to be affected thereby within 30 days from the date of publication of the said Notification in the Official Gazette.

And Whereas the said Gazette was made available to the public on 25-3-1997;

And Whereas no objections or suggestions have been received from the public on the said draft rules by the Government.

Now, therefore, in exercise of the powers conferred by section 22 read with sections 4, 5, 6, 9, 15, 18 and 19 of the Goa State Commission for Women Act, 1996 (Goa Act 10 of 1996), the Government of Goa hereby makes the following rules, namely:-

- 1. Short title and commencement.— (1) These rules may be called the Goa State Commission for Women Rules, 1997.
- (2) They shall come into force from the date of their publication in the Official Gazette.
- 2. Definitions.— In these rules, unless the context otherwise requires,-
 - (i) "Act" means the Goa State Commission for Women Act, 1996 (Act 10 of 1996);
 - (ii) "Section" means a section of the Act;
 - (iii) Words and phrases used but not defined herein shall have the same meaning as assigned to them under the

- 3. Qualification of Chairperson of the Commission.— The Chairperson of the Commission shall be a person who is.—
 - (i) a degree holder from any recognised University/ /Institution;
 - (ii) proficient in Konkani and Marathi; and
 - (iii) at least 40 years of age.
- 4. Allowances and honorarium for the Chairperson and the members of the Commission.—(1) The Chairperson of the Commission shall be paid an honorarium of Rs. 200/- per day per sitting and every member appointed on honorary basis shall be paid honorarium of Rs. 150/- per day per sitting.
- (2) The Chairperson appointed on honorary basis shall be paid Rs. 1000/- per month as conveyance allowance and the members appointed on honorary basis shall be paid TA/DA as per the entitlement of Class I Government Officers.
- (3) the Chairperson appointed on honorary basis shall be paid telephone allowance of Rs. 500/- per month. The members appointed on honorary basis shall be paid Rs. 250/- per month as telephone allowance.
- 5. Allowances and powers of Member-Secretary.— (1) The Member-Secretary to be nominated by the State Government shall be on deputation under usual terms and conditions, who shall be a grade I Officer in the pay scale of Rs. 3000 - 4500.
- (2) The Member-Secretary shall discharge the duties as Member--Secretary on regular basis. He/she shall be eligible to draw the salary and allowances as per entitlement. The important administrative matters of the Commission shall be placed before the Member-Secretary who may pass general or specific orders on such matters. The Member-Secretary shall be responsible for having the agenda prepared for each meeting of the Commission. The Member-Secretary shall exercise all such administrative and financial powers in connection with day to day affairs of the Commission on par with such powers of the Head of a Government Department for all purposes such as FR, SR and Delegation of Financial Powers Rules.

- (3) The Member-Secretary shall be the appointing and disciplinary authority in respect of all the staff of the Commission. For, appointment/promotion of the staff of the Commission, the DSC//DPC shall consist of the following members:—
 - (1) Member-Secretary

Chairperson

(2) Dy Director (Department of Women & Child Development)

Member

(3) Programme Officer(Department of Women & Child Development)

Member

- 6. Appointment/salaries/allowances, etc. of the staff of the Commission.— (1) The salaries and allowances of the staff appointed for the office of the Commission shall be on par with those of other Government employees of respective category.
- (2) The recruitment rules for the recruitment of staff for the office of the Commission shall be the same as are applicable to different categories as in other Government Departments. The Commission may appoint the staff of various categories from other Government Departments on deputation basis and they shall be governed by general rules of deputation. The TA/DA shall be paid to staff of the Commission on par with other Government employees of the same category.
- 7. Allowances/honorarium to the Members of the Committee appointed by the Commission.— (I) The non-official members appointed by the Commission in any Committee shall be entitled for sitting allowance of Rs. 150/- per day per sitting.
- (2) In case of other tasks of Committee as assigned by the Commission, the concerned members shall be entitled for TA//DA as admissible for Grade I Government Officers.
- 8. Registration of registered voluntary organisation and seeking their assistance.— The Commission shall include the name of registered voluntary organisation for women within the State of Goa in the register to be maintained by the Commission as per Form 'A' appended to these Rules.
- 9. Annual Statement of Accounts/Annual Report.— The Commission shall prepare an annual statement of accounts and its annual report as per Form B and Form C respectively appended to these Rules. The annual report shall be submitted to the Government in the Form mentioned above in the month of April of the succeeding year.

FORM 'A'

(See rule 8)

Register for including name of Registered Voluntary Organisation for Women within the State

Sl. No.	Name of the registered Voluntary Organisa- tion for Women		Date of Registration under the Commission	of	Remarks
1	2	3	4	5	6

FORM - B

Appendix - A

ACCOUNTS OF THE GOA STATE COMMISSION FOR WOMEN

(See rule - 9)

RECEIPTS AND PAYMENT ACCOUNT OF THE GOA STATE COMMISSION FOR WOMEN FOR THE YEAR ENDING 31ST MARCH

					(Rupees)
K	eceipt	Amount (Year)	Payr	ment	Amour (Year)
Opening	g Balance	(2002)	A Plan	Expenditure	(1 000)
-	Cash in hand		I. Recur		
	Cash in Bank			istablishment	
(11)	Cusii iii Duim	i grass		harges	
Grant-ii	n-aid from the		1.	Salaries (Cha	air_
Govern				person & M	
-	Plan			bers of the C	
,	Recurring			mmission in	clud-
	Non-recurring			ing Honorari	um
(ii)	_			& allowance	
	Recurring			Co-opted	
*	Non-recurring			Members)	
A. Plan	_	-	2.	Salaries (Off	fi-
	Recurring		, ,	cers & Estab	
(~)	Investments			ment)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
(i)	Face value of		3.	Wages	
	investments		4.	-	pro-
	encashed			fessional and	-
(ii)	Interest on			special servi	ces.
	investments		5.	Travel Expe	nses
(iii)	Interest on		15.	Other Charg	es
	Bank Account		16.	Litigation	
	and Short term	ns			
	Deposits				
(3) Rec	overy of Conti	ngent	(C) Pro	vident Fund/	Other
Ad	vances		Co	ntributions	
(i)	Advances to		1.	Pensions &	
	CPWD			tuities (inclu	-
(ii)	Advances to I	OGS		Commutatio	
····	& D	,		pension and	
	Advances to S		2.	Contribution	i CPF
(1V)	Other Advance	es			L - J
(4) Oth	er Deposits		3.	Deposit Lini Insurance So	
	Security Depo	neite '		insurance so	cheme
	Earnest Mone		4	Interest on	CDE
(11)	Deposit	·¥	4.	micrest on	CIT
(C) Re	mittance Recei	pts	5.	CPF advanc	e/
	GPF/CPF etc.	-		/Withdrawa	
()	coveries from			Payment	
	putationists		6.	Investment	of CPF
(ii)	Licence Fee			Balances	
(iii)	Income Tax		7.	Interest on (GPF
(iv)	Central Govt.		8.	GPF Advan	ce/
	Health Schem	ne		/Withdrawa	l/Final
(v)	Postal Life			Payment	
	Insurance		9.	Investment	of GPF
(vi)	Central Govt.	_		Balances	
		2 11			CTS

Employee's Group

Insurance Scheme

10. Investment of Ba-

lances of Group
Insurance
11. Payment to GIC for
Insurance Cover

	3	4	1	2		3	4
i) Non - recurring	(d) Assistance to Other				(b) Depos		
	Organisations				$(1)^{\prime}$ S	Security	
B) Non- plan					I	Deposits	
(i) Recurring	 Special Studies 				(2) H	Earnest Money	
(ii) Non - recurring	2. Promotion and				I,	Deposits	
	Educational					•	_
,	Research	•			B. Non-P	lan Expenditur	e
D. D	(b) Other Freehlich week				(1) I	Recurring	
a) Revenue Receipts	(b) Other Establishment					Non-recurring	
Other Receipts	Charges	•	•			ū	
(i) Miscellaneous	1. Office Expenses					ig Cash Balance	e
Receipts	2. Rent, Rates and					Cash in Hand	
(ii) Fees if any,	Taxes			9 1	(2) (Cash in Bank	
charged by the	3. Publications						
Commission	4. Advertisement					Ap	pendix -
(iii) Sale of publica-	& Publicity						
tions	Hospitality		GOA STATE CO				
	Expenses		EXPENDI*	TURE ACC	DUNTS FO	OR THE YEAR	3
) Debt/Deposit Receipts	6. Minor Works			ENDING 3	1ST MAR	CH	
Provident Fund/Other	Furniture and			14,014.7%			
Contributions	Fixtures		Ermanditura	Amazzat	Inco	***	Α
	Machinery &		Expenditure	Amount	· Inco	ine	Amount
General Provident Fund	Equipment			(Year)		•	(Year)
(a) Subscription	Motor Vehicles		Y-31		T-1		~~
(b) Recovery of	Maintenance of		Plan		Plan		
Advance	Vehicles		Recurring		A. By G	rant-in-Aid fror	n
(c) Interest	11. Petrol, Oil and		Establishment Charge	es		. of Women and	
	Lubricants					Development,	
	12. Conference &		(1) Salaries			try of Human	
	Seminars						
	13. Telephone		(Chairperson		,	rce Develop-	
	Charges		and Member		ment		
2) Contributory	(e) Investments		of the Comm	1-			
	` '		ssion includi	ng	Less:	Amount of -	
Provident Fund	(1) Investments		Honorarium		Grant	-in-aid	
(a) Subscription	(O. C		Allowances		capita		
(b) Recovery of	(f) Contingent Advances		co-opted	••	on _p rec		
Advance	(1) Advance to		Members)		D Daga	nt an account	
(c) Contribution	CPWD			~		pt on account	
(d) Interest	(2) Advance to		(2) Salaries (Off		of Int		
2) 6	DGS & D		cers and Esta	a-	(1)	Interest on	
3) Group Insurance	(3) Advance to		blishment)			Investment	
Scheme	Suppliers		(3) Wages		(ii)	Interest on banl	k
(a) Insurance Fund	(4) Other Advances		(4) Payment for	•	` '	account and she	ort
(b) Savings Fund			Professional			term deposits	
decovery of Advances	(g) Advances to Staff	* .	and Special			com deposits	
					C Othin	D : t	
(i) Housing Build-	(1) House Building		Services		C. Other		
ing Advance	Advances		(5) Travel			Miscellaneous	
(ii) Motor Car	(2) Motor Car		Expenses			Receipts	
Advance	Advance				(ii)	Fees, if any,	
(iii) Other Motor	(3) Other Motor		(b) Other Establishm	ent		charged by the	
Conveyance	Conveyance		Charges			Commission	
Advance	Advance		(1) Office Expe	nses		Sale of Publi-	
(iv) Other Advances	(4) Other advance		(2) Rent, Rates		(111)	cations	
	(h) Other Adjustment		Taxes			Cations.	
	(Remittances)				λτ ·		
· · · · ·			(3) Advertiseme	siit	Non - pl	ail	
	coveries of		& Publicity				
	deputationists		(4) Hospitality		Excess		•
	(2) Licence Fee		Expenses		Expendi	ture over	
	(3) Income Tax		(5) Publications	1	Income	-	
			(6) Minor Work				
	(4) Central Govt.		(7) Furniture &				
	Health Scheme		` '				
	(5) Postal Life		Fixtures	0			
•	Insurance (6) CCECIE		(8) Machinery a	X.			
	(6) CGEGIS/		Equipment				
	CGEIS		(9) Motor Vehic	cles			
	A. II. Non-recurring		(10) Maintenance	e of			
			Vehicles				
	(a) Other Establishment		(11) Petrol, Oil &	}			
	Charges			~			
	-		Lubricants	o			
	(1) Major Works		(12) Conference	čζ			
:	(1) Major Works (2) Furniture &		* *				
;	(2) Furniture &		Seminars				
	(2) Furniture & Fixture		* *		·		
	(2) Furniture & Fixture (3) Machinery &		Seminars (13) Telephone				
	(2) Furniture & Fixture (3) Machinery & Equipment		Seminars (13) Telephone Charges	es			
	(2) Furniture & Fixture (3) Machinery & Equipment (4) Motor Vehicles		Seminars (13) Telephone Charges (14) Other charg	es			
	(2) Furniture & Fixture (3) Machinery & Equipment		Seminars (13) Telephone Charges	es			

4

over expenditure

1	2	3	4
(C) Provident Fund & Other Contributions 1. Pensions and gratuities (including Commuted value of Pension			
& LSPC) 2. Contribution to CPF			
3. Deposit Linked Insurance Scheme			
4. Interest on CPF5. Interest on GPF6. Group Insurance Scheme			
(a) Insurance Fund (b) Savings Fund			
 d) Assistance to other organisations 1. Special Studies 2. Promotional and Educational Research 			
II. Non - Plan Recurring Excess of Income			

Appendix - C

Balance Sheet

GOA STATE COMMISSION FOR WOMEN BALANCE SHEET AS ON 31ST MARCH

Liabilities	Amount (Plan) (Year)		Assets	Amount (Plan) (Year)
. CAPITAL FUND		I.	Land and Buildings	
Balance as per last			 a. Cost of land 	
Balance Sheet			b. Cost of construc-	
Excess of Income			tion of buildings	
over Expenditure			Opening Balance	
Grant-in-aid			Addition during	
for capital assets			the year	
Amounts capitalis-			·	
ed during previous		II.	Furniture and Fixture	:
years			Opening Balance	
Grant-in-aid capi-			Additions during	
talised during the			the year	
year			Less:Written off	
Gifts and Donation	S		during year	
Less: Value of			Closing Balance	
Assets written of				
Closing Balance		III.	Machinery &	
			Equipment	
2. Non-Commission			Opening Balance	
Liabilities			Additions during	
a. Central Govt.			the year	•
Employees Grou	ıp		Less: Written off	
Insurance Schen	ne		during the year	
Opening Balance	e			
Additions during	g	IV.	Vehicles	
the year			Opening Balance	•
Paid during the Closing Balance			Additions during the year	

b. Licence Fee
Opening Balance
Additions during
the year
Paid during the
year
Closing Balance

2

- c. C. G. H. S.
 Opening Balance
 Additions during
 the year
 Paid during the
 year
 Closing Balance
- d. GPF/C. P. Fund
 Opening Balance
 Additions during
 the year
 Less: Amount
 paid during the
 year
 Closing Balance
- e. Income Tax
 Opening Balance
 Recovered during
 the year
 Less: Remitted
 during the year
 Closing Balance
 Postal Life
 Insurance
 Opening Balance
 Recovered during
 the year
 Less: Paid during
 the year
 Closing Balance
- 5. Security Deposits
 Opening Balance
 Received during
 the year
 Less: Paid/refunded
 during the year
 Closing Balance
- 3. Commission's CPF
 Account
 Opening Balance
 Subscription
 Recovery of Advance
 Contribution to CPF
 Interest of CPF
 Balance
 Less: Advance/
 /Withdrawal
 Final Payment
 Closing Balance
- 4. Commission's GPF
 Account
 Opening Balance
 Subscription
 Recovery of Advance
 Interest on GPF
 Less: Advance/
 /Withdrawal
 Final Payment
 Closing Balance
- 5. Group Insurance Scheme Opening Balance Subscription Closing Balance Earnest Money

Less: Written off during the year Closing Balance

` 3

- V. Publications
 Opening Balance
 Additions during
 the year
 Less: Sale of publications during the year
 (including complementary copies)
 Closing Balance
- VI. Gifted/Donated
 Assets
 Opening Balance
 Receipts during
 the year
 Less: Written off
 during the year
 Closing Balance
- VII. Contingent Advances
 - a. Advances to CPWD
 Opening Balance
 Add: Paid during
 the year
 Less: Adjusted
 during the year
 Closing Balance
 - b. Advances to DGS & D
 Opening Balance
 Add: Paid during
 the year
 Less: Adjusted
 during the year
 Closing Balance
 - c. Advances to suppliers Opening Balance Add: Paid during the year Less: Adjusted during the year Closing Balance
 - d. Other Advances
 Opening Balance
 Add: Paid during
 the year
 Less: Adjusted
 during the year
 Closing Balance
- VIII. Deposits
 a. Security Deposit
 Opening Balance
 Add: Deposit made
 during the year
 Less: Deposit
 received back
 Closing Balance
- IX. Advance to staff
 a. House Building
 Advance
 Opening Balance
 Add: Paid during
 the year
 Less: Recovered
 during the year
 Closing Balance
 - b. Motor Car Advance

12TH JUNE,

2 3 3 1 2 . [Less. Recovered Deposits Opening Balance Opening Balance Add: Paid during during the year Closing Balance Received during the year the year Less: Recovered XI. Sundry debtors Less: Paid/refunded during the year (with details) Closing Balance during the year Opening Balance Closing Balance Add: Paid during X. Provident Funds the year a. C. P. Fund Less: Recovered (Investments) during the year Opening Balance Closing Balance Add: Invested Closing Balance during the year 1. Cash in Hand Less: Investment 2. Cash in Bank Encashed Amount of Balance Member Secretary Goa State Commission for Women. in Cash Closing Balance b. G. P. Fund Appendix - B (Investments) Opening Balance FORM - C Add: Invested during the year ANNUAL REPORT Less: Invested **Encashed Amount** (Year of Balance in Cash Closing Balance (See rule - 9) c. Group Insurance GOA STATE COMMISSION FOR WOMEN Scheme Opening Balance (1) Preface Add: Invested during the year (2) Contents Less: Investments Enchashed (3) Reports on the activities Amount of Balance in Cash (i) Completed Closing Balance c. Other Motor (ii) In progress Conveyance Advance (iii) Proposed

Closing Balance
d. Other Advances
Opening Balance
Add: Paid during

the year

during the year

the year Less: Recovered

Opening Balance Add: Paid during

- (4) Report on the analysis of findings or the research/investigation/survey, if any
 - (5) Any other relevant information

 By order and in the name of the Governor of Goa.
- E. Silveira, Under Secretary (Women & Child Development).

Panaji, 9th June, 1997.